

To connect to your work computer with RDP – from a Windows system

1. Make sure you know the name of your computer to connect to.
2. Make sure you have [installed Forticlient VPN software](#) .
3. Open Forticlient VPN software and login with your usual uregina.ca credentials.
4. Click Start, start typing Remote Desktop to search for RDP.
5. Click "remote desktop connection".
 1. If this does not come up, Click Start - Windows Accessories - Remote Desktop Connection
 2. If you do not have that option either, you can install Remote Desktop software from [Microsoft website](#)
 3. OR, try the VPN option outlined below
6. Enter the computer name of your work machine, when prompted (format is usually EV####.dept.uregina.ca).
7. Enter your username.
8. Click "Connect".
9. Enter your password when prompted.
10. Click "OK".
11. When finished, close the window to exit, and disconnect Forticlient VPN

VPN Option to connect to your work computer with RDP – from Windows, if above didn't work

1. Make sure you know the name of your work computer to connect to.
2. Go to <https://vpn.uregina.ca> and login with your usual uregina.ca credentials.
3. Click "New Bookmark" at the bottom of the page.
4. Click "RDP" in the sections across the top of the page.
5. In the Name field, enter a name for the connection (ie: UofR system).
6. In the Host field, enter your computer name (ie: EV####.dept.uregina.ca).
7. In the Username field, enter your username.
8. Do NOT enter your password in the password field, you should NOT save your password here.
9. In the Security drop-down, set it to "Allow the server to choose the type of security".
10. Click "Save".
11. Click the new Bookmark link to connect to your work system.
12. Enter your password when prompted.
13. Click "OK".
14. When finished, close the window to end the session.
15. When finished with your RDP session Logout of the VPN using the dropdown arrow in the top right corner.

Note: You only have to setup the bookmark once. The next time you wish to connect, login at <https://vpn.uregina.ca> and jump to Step 11 - click the bookmark to connect.